

**Wakota CAER
Board of Director Meeting Minutes**

**January 13th, 2014, 8:30am
Wakota CAER Office
7516 - 80th St. So.
Cottage Grove, MN**

Attendees: Dan Hannan, Wayne Jorgensen, Hue Lam, Bill Lazarz, Lisa McMahon, Christina Morrison, Camie Pederson, Jeff Sherman, Pete Herpst, Jim Stockinger, Mike Thompson

Unable to Attend: Jim Gribble, Scott Benik, Paul Schultz

Meeting Called to Order

Bill Lazarz

Chair Bill Lazarz called the meeting to order.

Approval of December Minutes

Bill Lazarz

Dan Hannan motioned to approved December Minutes, seconded by Mike Thompson, motion approved.

Treasury Status

Camie Pederson

Our Main Account is at \$27,447.04 and our Boom Fund Account is at \$44,422.23.

OLD BUSINESS

Caches

Subcommittee

Wayne Jorgensen is working on updating all information on locations and contacts. Copies of information are with the Duty Officer and at the Wakota CAER office.

Community Awareness

Wayne Jorgensen

Continually working on updating website information.

Ambassador / Membership Retention

Dan Hannan | Scott Benik

Wakota CAER office sent out 2015 renewals to all Wakota CAER members and has been receiving payments. Hoping to gain new members through updated website.

800 MHZ Radios-Meeting

Jim Stockinger | Wayne Jorgensen

Jim Stockinger is working on the paperwork for the radios from the Radio Board, interested in moving over to Washington County.

Wakota CAER Brochure & Logo

OPEN

Bill Lazarz is working on this with his marketing team but the main focus has been on Wakota CAER's website.

Boom Deployment Strategies

OPEN

Bill Lazarz has the outdated laminated booklets. Easier to use UMRBA information. Talk with your GIS departments.

Upcoming Speakers

Christina Morrison

February's speaker is Paul Machajweski, talking about the updates on Pool 2 Channel Realignment. March's speaker is MPCA, talking about MPCA Expectations for 115E Prevention and Response Plans and Assessing Compliance
Possible Speakers: Someone from UMRBA, Continually working on speakers for our Leaders Luncheon. Any ideas please send to Christina Morrison.

Insurance Needs

All

Bill Lazarz has not heard back from the insurance contact. Dan Hannan was going to check with them.

Cold Water Training & Equipment

Wayne Jorgensen | Jim Stockinger

All set for February 24th – 26th in Hastings, MN. Cost is \$795 per person with a cap of 25 students. Bill Lazarz will finish up the flyer for Heather Melstrom to send out. Need to create press releases about event. Wayne Jorgensen volunteered to take photos for website. Lisa McMahon motioned to have Wakota CAER to provide food during event for students/instructor, seconded by Dan Hannan, motion approved. Green Mill?? Jim Stockinger asked if there was any interest in a refresher, shoreline cleanup and wildlife recovery/clean up courses and possibly adding them onto cold weather or boom school. Wakota CAER Board was very interested in the courses and decided that more discussion was needed. Wayne Jorgensen mentioned about purchasing equipment and using money from our Boom Fund Account. Again the Board was interested and need to be discussed more.

Website Development

ALL

Hosting transfer went over fine to The Web Professional. They are working on creating a draft of the Wakota CAER website and hope to have that to us soon. Subcommittee is continually working on the text/content of website. Lisa McMahon offered photos to use on website.

NEW BUSINESS

**-Annual Reporting to Fed. & State
-Filing of Business Renewal with
MN Sec. of State**

ALL

Heather Melstrom along with Camie Pederson will be handling the Annual Reporting and Filing of Business Renewal.

Announcements

None.

Meeting Adjourned

Mike Thompson motioned to adjourn the meeting, seconded by Lisa McMahon, motion approved.