



Board of Director - Meeting Minutes

January 12th, 8:30am
Wakota CAER Office
7516 - 80th St. So. | Cottage Grove, MN

Attendees: Camie Pederson, Jim Stockinger, Bill Lazarz, Pete Herpst, , Wayne Jorgensen, Tristan Saito, Dan Hannan, Lisa McMahon, Mike Thompson, Christina Morrison

Unable to Attend: Hue Lam, Paul Schultz

Meeting Called to Order **Bill Lazarz**

Chair Bill Lazarz called the meeting to order.

Approval of December Minutes **Bill Lazarz**

Wayne Jorgensen motioned to approve the December Minutes, seconded by Dan Hannan. Motion approved.

Treasury Status **Camie Pederson**

Currently have \$21,296.00 for general fund and \$51,596.72 for boom fund.

OLD BUSINESS

Insurance Needs **Dan Hannan**

Our General Liability Insurance is still up in the air to find a carrier to cover Wakota CAER and our activities (especially on open water). Dan will check back with Mike who has our D&O insurance to see if anything has come up for us. Dan mentioned that Mike will continue to search for us.

Membership Sustainability & Retention **Dan Hannan**

Wakota CAER will have a strategic planning session on our June Board Meeting date (June 14th) and MPCA will find a facilitator to coordinate session. In the meantime, Dan will contact Wakota CAER members that have not been attending past meetings. Heather will send Dan current list of members.

RSRC - Cold Weather **Wayne Jorgensen & Jim Stockinger**

Hastings Fire Dept. got back to Wayne about using their facility for the Cold Weather Training. Heather will print off flyers for the General Membership after the Board Meeting. Wayne needs to pick up a couple more equipment items today (saw, boot cleats, sleds and plywood). He is also going to look for a propane heater for inside the trailer to keep equipment above freezing during Cold Weather Training. The time for the training is 8am - 5pm on Feb. 17th & 18th. Wayne and Jim are working on training PowerPoints and agenda for the two days.

Caches **Subcommittee**

Wayne looked into purchasing new stickers for outside the caches. He received two estimates, one from Fast Signs and Graphic Shop. Stickers could be reflective or non-reflective and 24"x60". Board was wondering if 3M would be willing to donate reflective tape to Wakota CAER. Board would also like to have smaller stickers for equipment (ice augers, etc).

Upcoming Speakers **Christina Morrison**

February Matt Jacobson/Mark Ellis, UMBRA UMR Spills, Equip. Mapping, MN ISA

March	Doug Poeschl, MN OSHA	Process Safety Management
April	TBD	TBD

Speaker Possibilities:

Interested in having Steve Anderson come back for a 4 hour workshop about Situational Awareness for our April Meeting. Jim Stockinger brought up the idea of having Dave Morrison from the EPA this fall. Christina would like to reach out to the professor from N. Dakota. Does Wakota CAER provide reimbursement for mileage and accommodations? Christina motioned to have a stipend of \$500 for our May Luncheon speaker, seconded by Pete Herpst. Motion approved.

2016 Budget & Membership Renewal Notices

The 2016 Budget is tabled for next meeting. Camie and Heather were unable to work on the budget.

Membership Renewal Notices were sent out by email on Thursday, January 7th. Heather believes most checks will be mailed in by the end of January. Some Wakota CAER members have asked if we accept credit cards and currently at this time we do not. Lisa McMahon was wondering if we should look into setting up a PayPal account to make it easier to receive payments from members.

NEW BUSINESS

Welcome Elected Board Members

Welcome Tristan and Wayne as our new Wakota CAER Board Members. Lisa, Camie, Pete and Bill were re-elected to continue their same roles.

Announcements

Lisa McMahon mentioned the Hazmat Transportation Workshop on March 23rd by the US DOT. It will be an all-day event and held in the training room of the BEC Building (same as Wakota CAER). The class size is limited to 40 people maximum and 12 people minimum. Wakota CAER will add information to website.

Meeting Adjourned

Pete Herpst motioned to adjourn meeting, seconded by Lisa McMahon. Motion approved.