



## Board of Director - Meeting Minutes

**February 9th, 8:30am**

**Wakota CAER Office**

**7516 - 80th St. So. | Cottage Grove, MN**

**Attendees:** Camie Pederson, Jim Stockinger, Bill Lazarz, Tristan Saito, Lisa McMahon, Christina Morrison, Hue Lam, Paul Schultz

**Unable to Attend:** Pete Herpst, Wayne Jorgensen, Mike Thompson, Dan Hannan

### Meeting Called to Order

**Bill Lazarz**

Chair Bill Lazarz called the meeting to order.

### Approval of January Minutes

**Bill Lazarz**

Christina Morrison motioned to approve the January Minutes, seconded by Camie Pederson. Motion approved.

### Treasury Status

**Camie Pederson**

Currently have \$20,179.04 for general fund and \$55,724.98 for boom fund.

### OLD BUSINESS

#### Insurance Needs

**Dan Hannan**

Dan Hannan was unable to attend meeting, no update to report.

#### Membership Sustainability & Retention

**Dan Hannan**

Dan Hannan was unable to attend meeting, no update to report.

#### RSRC - Cold Weather

**Wayne Jorgensen & Jim Stockinger**

Wayne Jorgensen was unable to attend meeting but Jim Stockinger updated Board Members about final registrations for Cold Weather Training 2016. We have 21 registered attendees and have two Coast Guard participants on the wait list. Wakota CAER office has not heard back from Chief Gregory Steiger with the Coast Guard regarding their participation. Jim checked with Camie to see if Wayne has contacted her about the lunch for the training. Otherwise, everything else is all set.

#### Caches

**Subcommittee**

Again, Wayne was unable to attend but Jim updated Board Members regarding the cache stickers. Wayne requested estimates from three different companies about have Wakota CAER sticker made for caches. Jim went through the estimates and gave Wayne's recommendation of ordering metals sign (that will be bolted to the caches, rather than adhesive stickers) from Minuteman Press. The estimate was for 20 signs, \$1,440 total. Tristan Saito motioned to go with Wayne's recommendation up to \$1,600, seconded by Camie Pederson. Motion approved. Money for signs will come out of the boom fund.

#### Upcoming Speakers

**Christina Morrison**

<b>February</b>	Matt Jacobson/Mark Ellis, UMBRA	UMR Spills, Equip. Mapping, MN ISA
<b>March 8am - 12pm</b>	Steve Anderson, MN Sheriff's Assoc.	Situational Awareness
<b>April</b>	Doug Poeschl, MN OSHA	Process Safety Management

**Speaker Possibilities:**

Christina Morrison received confirmation from Steve Anderson with the MN Sheriff's Association for March's meeting/training. Steve mentioned that there will be a speaker fee of around \$700 to provide training. Christina motioned to have Wakota CAER pay up to \$1000 for the speaker fee, seconded by Camie. Motioned approved. The board also agreed to not charge Wakota CAER members for the training. Space is limited and will be available to the first 40 people. Per board emails, Flint Hills Resources agreed to sponsor the breakfast and asked to be billed after the event.

Christina is still trying to connect with the professor from North Dakota about citizen preparedness but found an article about another topic that would be more beneficial to Wakota CAER Members. Last month's meeting the Board approved to have a stipend of \$500 for travel for our speaker at the May Community Leader Luncheon.

**2016 Budget**

Camie presented the board with the 2016 Budget. Members had a chance to review the budget and noticed a couple of changes. Budget numbers for 2016 are based on numbers in 2015. Heather will add the travel stipend for potential speakers at \$500 and cold zone sponsorship at \$1000, and email updated to budget to board members for further review.

**NEW BUSINESS****Participation in Magellan Spill Drill**

Bill Lazarz talked about the Magellan Spill Drill Scott Benik sent via email to Board Members in January. Not sure what exactly Scott is looking for from Wakota CAER: monetary donation, access to equipment, volunteers/trainers, etc? Board members would like more clarification from Scott but are very interested in having Wakota CAER participate in some aspect of the training. Jim Stockinger will follow up with Scott and report back to Board at March's meeting.

**Announcements**

Tristan had a couple of questions regarding the RSRC agreement and what it all entails for RSRC members. This brought up the topic of expired RSRC agreements with Wakota CAER members, the need to review all RSRC agreements and resend RSRC information to members. Wayne Jorgensen is the Chairperson of this committee and the board will contact him to give update at next meeting.

**Meeting Adjourned**

Lisa McMahon motioned to adjourn meeting, seconded by Camie Pederson . Motion approved.