



Board of Director - Meeting Minutes

April 12th, 8:30am

Wakota CAER Office

7516 - 80th St. So. | Cottage Grove, MN

Attendees: Tristan Saito, Lisa McMahon, Hue Lam, Wayne Jorgensen, Mike Thompson, Dan Hannan, Jim Stockinger, Bill Lazarz, Pete Herpst

Unable to Attend: Camie Pederson, Christina Morrison, Paul Schultz

Meeting Called to Order

Bill Lazarz

Chair Bill Lazarz called the meeting to order.

Approval of March Minutes

Paul Schultz

Wayne Jorgensen motioned to approve the March Minutes, seconded by Mike Thompson. Motion approved.

Treasury Status

Camie Pederson

Camie Pederson unable to attend but sent in report. Currently have \$54,112.27 for Boom Fund and \$35,373.51 for CAER fund.

OLD BUSINESS

Insurance Needs

Dan Hannan

Dan Hannan stated that we are in the same spot as last fall regarding General Liability Insurance that would cover 3rd parties. Difficulty finding a broker that will cover our activities, especially on water. We still have our Directors & Officers Insurance through RSI Insurance. Need to keep having training participants sign the waiver. Tristan Saito is working with a trainer currently and said he would do some research on how they have insurance coverage. Pete Herpst brought up the idea of 'per occurrence' rate since Wakota CAER only has a couple of trainings each year.

Membership Sustainability & Retention

Dan Hannan

Dan Hannan suggested that we coordinate the strategic planning session on June 14th to real dig into what we want to do with Wakota CAER. The planning session would be from 8am to 2pm and hopefully held at Flint Hills Resources, Pete Herpst will check to see if available. A subcommittee (Dan Hannan, Jim Stockinger and Hue Lam) will go through the materials/photos from 3 years ago and prep the facilitator. Facilitator will be scheduled through MPCA. There needs to be a clear agenda with action items for members and the discussion of how we see Wakota CAER with the community.

RSRC

Wayne Jorgensen & Jim Stockinger

RSRC is meeting today, after the General Membership meeting, to set dates for boom school. The title for the equipment trailer has been transferred over to Wakota CAER.

Caches

Subcommittee

Bay West has employees taking inventory of cache equipment. Bill Lazarz said the contact information might be out of date. Bay West was having a hard time reach the contacts. Wayne said he will look into it. and along the UMRBA map. along with the outside stickers. Wayne ordered new Wakota CAER signs for caches and the extras will be stored at the Wakota CAER office.

Upcoming Speakers**Christina Morrison****April**

Doug Poeschl, MN OSHA

Process Safety Management

Speaker Possibilities:

Christina Morrison unable to attend. Heather talked about Dr. Sarah Bundy being the speaker at our May Community Leader luncheon and that the location of the luncheon will be at River Oaks Golf Course, not Tinucci's. Pete Herpst motioned to keep the price per person at \$15 for luncheon, seconded by Tristan Saito, motion approved. Wakota CAER would cover remaining costs. Heather and Nicole will work on the invite and sending out to members, should have flyers ready at General Membership meeting.

Participation in Magellan Spill Drill

Jim Stockinger gave an overview of the drill exercise in August. Magellan would like Wakota CAER to help with exercise through planning and training. The exercise would be on the Cannon River near Magellan's pipeline, Day 1 would be the planning day and Day 2 would be a ½ day exercise. A lot of questions came up: who will cover cost, who will participate, what industries? The Board would like more input from Magellan. Bill Lazarz will contact Scott Benik about it.

NEW BUSINESS**Taxes & Membership Renewals**

Heather and Nicole resent invoices to membership who still owe for their 2016 Wakota CAER membership. They are also working ahead with filing the taxes for Wakota CAER. Hope to have something ready at next meeting.

Announcements

No announcements.

Meeting Adjourned

Tristan Saito motioned to adjourn meeting, seconded by Michael Thompson. Motion approved.