

**Wakota CAER
Board of Director Meeting Minutes**

**November 10th, 2015, 8:30am
Wakota CAER Office
7516 - 80th St. So.
Cottage Grove, MN**

Attendees: Camie Pederson, Jim Stockinger, Bill Lazarz, Hue Lam, Pete Herpst, Christina Morrison, Wayne Jorgensen, Dan Hannan,

Unable to Attend: Jim Gribble, Scott Benik, Lisa McMahon, Paul Schultz, Mike Thompson,

Meeting Called to Order

Bill Lazarz

Chair Bill Lazarz called the meeting to order.

Approval of October Minutes

Bill Lazarz

Wayne Jorgensen motioned to approve the October Minutes, seconded by Camie Pederson. Motion approved.

Treasury Status

Camie Pederson

Currently have \$57,155.19 for boom and \$23,245.29 for general fund.

OLD BUSINESS

Insurance Needs

Dan Hannan

Working on having General Liability Insurance through Gloria Thompson. We will keep our Directors & Officers Insurance through current holder as it is less expensive. Pete Herpst motioned to send payment for General Liability, seconded by Christina Morrison, motion approved. Wayne Jorgensen motioned to have payment come out of Boom Fund, seconded by Camie Pederson, motion approved. Dan will have Gloria send the premium invoice to Camie and the policy sent to Bill and Pete.

**Membership Sustainability &
Retention**

**Dan Hannan | Scott
Benik**

See Phone Survey documents for more detailed information. Dan Hannan gave a quick overview of the phone survey results.

- Other training options not on water.
- Updating membership contact information better.
- CAER summit or joint meeting
- Annual Phone survey to members

Need to plan a Wakota CAER strategic planning session (or subcommittee) in summer or earlier. Discussion about have a mini seminar or having meetings quarterly. Add this to next month's new business.

800mhz Radios

Wayne Jorgensen

Radios are up to date. Remove from agenda.

RSRC

Wayne Jorgensen | Jim Stockinger

Wayne Jorgensen started purchasing equipment before Cold Weather Training. The Cold Weather Training will be a 2-day course and dates will be announced at December meeting.

Community Awareness

Wayne Jorgensen

Discussion of Wakota CAER participating in community expos.

Caches

Subcommittee

Jim Stockinger and Bill Lazarz are working on estimate to hire out to inventory caches. Need more Wakota CAER signs for caches.

Upcoming Speakers

Christina Morrison

December (Breakfast Mtg.)	Jim Franklin, MN Sheriff's Assoc.	Situational Awareness
January	Chief Gregory Steiger, Coast Guard	TBD
February	Matt Jacobson/Mark Ellis,	UMR Spills, Equip. Mapping, MN
March	UMBRA	ISA
April	Doug Poeschl, MN OSHA	Process Safety Management
	TBD	TBD

Other Possibilities:

Bill from Red Cross / Dave Morrison, EPA / A panel discussion about plume air monitoring?

NEW BUSINESS

Board Member Nominations

ALL

Need to send out ballots but no nominations have come in for open positions. Heather will check the bylaws, if members can run consecutively for same positions after their term is completed.

Announcements

Wayne Jorgensen reminder everyone that Wakota CAER coolers and t-shirts are located in the office.

Meeting Adjourned

Pete Schultz motioned to adjourn meeting, seconded by Christina Morrison. Motion approved.