

**Wakota CAER
Board of Director Meeting Minutes**

**July 22, 2014
Wakota CAER Office
7516 - 80th St. So.
Cottage Grove, MN**

Attendees: Scott Benik, Jim Gribble, Dan Hannan, Wayne Jorgensen, Hue Lam, Bill Lazarz, Lisa McMahon, Christina Morrison, Camie Pederson, Paul Schultz, Jeff Sherman

Unable to Attend: Steve Crisp, Pete Herpst, Ryan Newcomer, Jim Stockinger, Mike Thompson,

Meeting Called to Order

Bill Lazarz

Chair Bill Lazarz called the meeting to order.

Approval of June Minutes

Bill Lazarz

Jim Gribble motioned to approve the June 2014 minutes, seconded by Camie Pederson motion approved.

Treasury Status

Cami Pedersen

Received after the meeting – current balances: Boom Account \$44,132.23 and CAER Account \$30,373.41.

OLD BUSINESS

Caches

Subcommittee

The Prescott cache has been painted and moved.

Community Awareness

Wayne Jorgensen

Keep sending in info for website.

Ambassador / Membership Retention

Scott Benik

After September will take a look at what can be done. On July 2nd the Wakota CAER office sent out reminders to those that have not yet paid their 2014 dues.

800 MHZ Radios-Meeting

Steve Crisp

Steve Crips was unable to attend, Jeff Sherman, Security Coordinator for Northern Tier Energy attended and reported. Northern Tier met with St. Paul Park Fire and Police and Washington County. Northern Tier will pay St. Paul Park the annual maintenance for its radios and St. Paul Park will in turn pay Washington County. It may be possible that Northern Tier could assist with others radio annual maintenance fee. Wakota CAER office was requested to send a list of the Wakota CAER radios to Jeff. It was asked if Wakota CAER has a channel list, yes, Wayne will look for it.

Wakota CAER Brochure & Logo

Bill Lazarz

Wakota CAER logo is complete. Still need it in a high resolution format such as .eps.

Boom Deployment Strategies

Bill Lazarz

The Boom Deployment Strategies document was developed about 12 – 15 years ago has not been updated. It would be an overlay to the Inland Sensitivity Subarea Atlas which EPA owns and UMBRA manages. Is there redundancy between the two documents, it would need to be compared. The contact portion of the Atlas is updated every couple of years. The locations have not changed but there may be expansions. How much of the document is private data? Bill will talk to Mark Ellis. It is not known who paid for it originally. Who needs it – any business on the River. The MPCA and the Coast Guard may want to see it. The Booming Strategies in the document is what it adds to the Atlas. Do we use these strategies at Boom School – to some extent. ACTION ITEM – get a group of people together to discuss.

Upcoming Speakers**Christina Morrison**

September – MN Dept of Health on PFC Biomonitoring. October or November – CP Rail on 115E legislation and hands on with a trailer. Other ideas: Paul Machajewski, Channel Maintenance Coordinator for the U.S. Army Corps of Engineers will return to discuss the channel dredging progress; US Fish and Wildlife and MN DNR to discuss wildlife response plans; MN DNR – Water appropriations update; St. Paul Port Authority to discuss Mississippi River critical coordination on shore land from St. Paul to Hastings and impact of closing the lock in Minneapolis on lower river traffic. If you have additional ideas or speakers send to Christina.

2014 Boom School**All**

Need to identify new dates. Turnarounds at FHR in September and at NTE in September and October. Wayne will work on dates with trainers for a 3 day class in August and Refresher in October.

Annual River Cruise**Pete Herpst / Christina Morrison**

16 are registered to day. Families are welcome.

2014 Community Leaders Luncheon**Colleen Stelmach**

Tinucci's is booked for May 12, 2015.

NEW BUSINESS**Insurance Needs****Dan Hannan**

Dan has reviewed what we currently have and our needs. Do not need Workers Comp or Errors and Omissions. Do we need Property Insurance or should we be self-insured? Do need General Liability Insurance, currently we have Directors & Officers need to review for adequacy. Paul Schultz motioned for Dan Hannan to research and obtain a price quote, seconded by Jim Gribble, motion passed.

Cold Weather Training & Equipment**Wayne Jorgensen**

Discussed with Hastings Fire Department, they are willing to store the Cold Weather Training trailer and would keep machines in order, maybe wait on buying generators. A Rube Witch is hard to come by, perhaps in Sturgeon Bay. Would we charge a daily rate if used outside of RSRC?

Holding Cold Weather Training next winter, will ask Jim Stockinger to contact Carl.

Announcements

None

Meeting Adjourned