

**Wakota CAER
Board of Director Meeting Minutes**

**June 10, 2014
Wakota CAER Office
7516 - 80th St. So.
Cottage Grove, MN**

Attendees: Steve Crisp, Dan Hannan, Pete Herpst, Wayne Jorgensen, Hue Lam, Bill Lazarz, Lisa McMahon, Christina Morrison, Camie Pederson, Paul Schultz, Mike Thompson,

Unable to Attend: Scott Benik, Jim Gribble, Ryan Newcomer, Jim Stockinger

Meeting Called to Order

Bill Lazarz

Chair Bill Lazarz called the meeting to order.

Announcement: Luke Kusilek has resigned his board position, he has accepted a new position at Xcel.

Approval of May & February Minutes

Bill Lazarz

Steve Crisp motioned to approve the February and May 2014 minutes, seconded by Pete Herpst, motion approved.

Treasury Status

Cami Pedersen

Tabled until July meeting.

OLD BUSINESS

800 MHZ Radios-Meeting

Steve Crisp

- Northern Tier Energy is meeting with Doug Berglund, Washington County Emergency Management this Thursday along with the St. Paul Park Fire and Police Chief to sign a license agreement to transition and reprogram the NTE radios to Washington County. The reprogramming will include the Wakota CAER channel and will allow for scope growth. After this is complete, will need to meet with the Wakota CAER current radio holders to sign an agreement and collect all of the radios for reprogramming. Need to coordinate this to ensure the Wakota CAER radios are available for Boom School. There was a question as to whether the Wakota CAER radios have the PCA external channel. YES they do. Annual training is required for all radio owners/users. Could have it at Boom School or at a Wakota CAER meeting, unless the radio owners have internal training.

Director's & Officers Insurance

Dan Hannan

- Does Wakota CAER need to have more than D&O Insurance? What about General Liability? Hue Lam stated Wakota CAER needs to have succession planning for the future of the organization. Two years ago we tried to examine the mission and expand the scope and membership but the effort died.

Caches

Subcommittee

- No update. Northern Tier Energy cache stills need to be labeled.

Community Awareness

Wayne Jorgensen

- Look at website, if you have any updates send to Wayne.

Ambassadors / Membership Retention

Scott Benik

- Scott was unable to attend, Bill will discuss with Scott.

Wakota CAER Brochure & Logo

Bill Lazarz

- The website has been updated with the new logo and we have been using it in our publications. Need to have it in a high resolution format. Currently only have a .jpg.

Boom Deployment Strategies

Bill Lazarz

- Bill received from Steve Crisp. Need to meet with the GES reps and obtain quote to update and convert to electronic.

Upcoming Speakers

Christina Morrison

- Should Wakota CAER hold a seminar/workshop on rail cars? It is a high visibility issue and local fire departments have no capability to handle such a fire. Class 1 Railroad legislation was passed this year with \$3 million of funding over 3 years for a fund to administer fire department preparedness, equipment. Includes what the Railroads have to do and a timeline. It does not align with the Federal law and the differences need to be addressed. The MPCA has been assigned to approve plans for a time phased implementation. HSEM will need to issue a final report on how prepared the railroads are. The railroads will be responsible to train the Fire Departments located on their lines. Wakota CAER does not want to overlap what the railroads will be doing. Perhaps we should meet with the railroads. TRANS CAER does not exist in this area. Our local refineries do not receive crude by rail, they receive via pipeline. New agenda item for next month – how do we educate our members and neighborhoods? We need to first reach out to the railroads and pipelines. We need to be educated and then decide on our plan of action. How much crude do we actually have coming through this area. Lisa will email the legislation prior to the next meeting.
- 800 MHZ training has to occur before the radios are returned to the owners, after reprogramming.
- Should the railroad training be a series, a panel discussion?
- December will be the annual breakfast.
- September speaker will be rail or radios.

2014 Boom School

All

- Due to high water, could cause delays. Alternate dates and locations? Currently planning on using the St Paul Park Fire Department training room for the 3 day class. Willie’s Hidden Harbor Marina possible location for launching the boats.

Annual River Cruise

Pete Herpst / Christina Morrison

- Board at 11:30 a.m., cruise departs as 12:00 and returns at 3:00. Speaker from MNDoT on the new St. Croix River Crossing.

NEW BUSINESS

Process for Annual Awards

All

- Change to as needed, not given unless we have good candidates, leave nominations open all year.

2015 Community Leaders Luncheon

All

- The luncheon was held in April this year. We had to hurry out of Tinucci’s as they were setting up for a large event. If we moved it to May, we would not have to hurry. Agreed to move it to May. Colleen will reserve.

Announcements

For next meeting, Wayne would like to discuss cold weather training and cold weather equipment as it relates to RSRC.

Meeting Adjourned

Steve Crisp motioned to adjourn the meeting, seconded by Mike Thompson, meeting adjourned at 9:55 a.m.