



COMMUNITY AWARENESS EMERGENCY RESPONSE
Preparedness for Public Safety and Environmental Quality

Board of Directors – Minutes October 9, 2018

Cottage Grove City Hall
Training Room
12800 Ravine Pkwy
Cottage Grove, MN 55016

CALL TO ORDER:

A Board of Directors meeting of Wakota CAER was held on Tuesday, September 11, 2018 at Cottage Grove City Hall – Training Room. The meeting began at 8:44 AM and was presided over by Bill Lazarz.

ATTENDEES:

Bill Lazarz, Eric Watruba, Lisa McMahon, Tristan Saito, Hue Lam, Pete Herpst, Rachel Conant, Paul Schultz, and Camie Pederson

TREASURER REPORT:

- Boom: \$70,485.16
- WC: \$29,058.01
- Camie will check membership dues to see if any big companies haven't paid

RSRC:

- Rachel and Tristan will work on updating the Operation Manual and Agreement
- Tristan has agreed to be the chairs person to help get it back up and running
- BP was on the participating company list, they've been purchased by Kinder Morgan, we will research to see if there is any interest of them continuing
- Union Pacific – Joe Eichten has been given permission to join, he needs W9 information
- Meeting to be held after general meeting to hopefully have agreements signed and update contact information
- Consider a due structure (\$100-\$500/year). Dues to help cover:
 - Classes, equipment, inspections, etc.

- Consider changing how often agreements need to be signed
- Agreements and invoices to be sent out by January 15, 2019, and moving forward in December for the following year

OPEN BOARD POSITIONS:

- Bill is in contact with Angie Packer who now works for Homeland Security, she is trying to get approval to be on the board
- Elections – ballots for November meeting, and elections made in December.
- Rachel will research who or what positions are up for election this year
- If Angie Packer is unable to commit to the board, her position will be up for election

OCTOBER SPEAKER:

- Sheriff Starry, Washington County Sheriff
 - Topic: High Level Issues within the County and Overview on Response Equipment and Special Teams his office brings to the community

NOVEMBER SPEAKER:

- Tristan will work with Rachel, ideas presented:
 - Homeland Security
 - MPCA for water quality
 - Senior Engineers at Army Bases
 - Canadian Doctor

MISCELLANEOUS ITEMS:

- Rachel will send invoices for Wakota CAER by January 15, 2019. In the future, invoices will be sent out in December for the following year.
- Breakfast for the December meeting will be dependent on the speaker
- Membership levels and fees will be discussed at the bylaws meeting on October 23rd
- Bill is unavailable for the October 23rd meeting but may call in
- Rachel will check to see if the smaller conference room at City Hall is available for the October 23rd meeting

NOVEMBER MEETING AGENDA ITEMS:

- TBD

Meeting adjourned at 9:19 AM